

**Decorah Airport Commission
Meeting Minutes
Airport Lounge**

September 10, 2014 – 4:00pm

- 1) Roll Call
Attending: David Bakken, Brett Willie, Keith Fabian and Nina Taylor.
Absent: Joe Grimstad
Staff present: Mike Connell and Chad Bird.

- 2) Consider approval of claims
Taylor moved and Bakken seconded a motion to approve the claims as presented.
Ayes – unanimous. Motion carried.
 - a) Cary's Welding – Snowplow \$350.00
 - b) Cary's Welding – cylinder repair \$255.00
 - c) Decorah Rental – polisher \$--47.50
 - d) Sherwin-Williams – supplies \$--37.35
 - e) Sherwin-Williams – paint \$--72.83
 - f) Sherwin-Williams – paint \$199.44

- 3) Consider approval of minutes
Taylor moved and Fabian seconded approval of minutes from the August 13, 2014 regular meeting and August 27, 2014 special meeting (a quorum was not present on August 27).
Ayes – unanimous. Motion carried.

- 4) Discussion about hangars
There was considerable discussion regarding hangars and the award of a t-hangar grant from the Iowa DOT office of Aviation. There was also continued discussion about airport planning and funding of ongoing projects and overall building renovations. Through Bird, Commission member Joe Grimstad recommended the commission seek to bring in a qualified hangar and airport planning consultant to aid in discussions. There was also discussion about conferring with original airport commission members. The Commission indicated a desire to talk with others in the hangar industry about options.

- 5) Discussion and possible action on abandoned aircraft
The Commission directed Connell to contact the owner about an aircraft deemed to be abandoned. No further action was taken.

- 6) Airport Manager's Report
 - a) Forestry Plan
 - a) No further discussion or action.

- 7) Other business
 - a) Bird reviewed the City's cash management policy with the Commission. Changes in the policy reflect that no non-employee is allowed to charge for items on city charge accounts at various local merchants.
 - b) The Commission asked Bird to research the possibility of hangar grants with local grant writing professionals.

There being no other business, the meeting was adjourned at 5:35pm

Submitted by:



Chad Bird
City Manager