

**CITY OF DECORAH**  
**RENTAL APPLICATION/INSPECTION**

400 Claiborne Drive  
 Phone: 563-382-3651 Fax: 563-382-6525  
[www.decorahia.org](http://www.decorahia.org)

Date of Application: \_\_\_\_\_  
 Payment Rec'd & Receipt #: \_\_\_\_\_  
 Date of First Inspection: \_\_\_\_\_  
 Date Inspections Completed: \_\_\_\_\_  
 Certificate Number: \_\_\_\_\_

<b>ADDRESS:</b> _____					<b>Owner/Prop Mgr Signature</b>						
<b>CONTACT PERSON:</b> _____					<b>PRINT NAME AND MAILING ADDRESS</b>						
<b>PHONE:</b> _____					<b>LATE Y N</b>						
<b>REGISTRATION FEE: \$25.00 INSPECTION FEE \$5.00 PER UNIT</b>					<b>LATE AFTER:</b>						
<b>NO. OF UNITS:</b>			<b>TOTAL OCCUPANTS:</b>		<b>NO. OF BEDROOMS:</b>		<b>Up</b>		<b>Below Grd</b>		
Inspection Type: Routine			Follow Up		Complaint						
Noted: correct prior to next rental cycle.			Cited: correct now.		Check: further code research required.						
<b>EXTERIOR</b>			<b>Noted</b>	<b>Cited</b>	<b>Check</b>	<b>INTERIOR -GENERAL</b>			<b>Noted</b>	<b>Cited</b>	<b>Check</b>
1	Address Number					19	Steps - rise and run				
2	Yard Condition – junk, debris, etc					20	Handrails - Guardrails				
3	Weeds, Shrubs, Trees, Grass					21	Stairway Lighting				
4	Sidewalks - Tripping Hazard					22	Dryer Vent				
5	Deck - Porch - Steps					23	Plumbing - fixtures, bsmt				
6	Handrails - Guardrails					24	Windows				
7	Emergency Escape Stairs/Ladder					25	Smoke Alarms				
8	Gutters/Downspouts					26	Basement Hatchway				
9	House – Paint/Deterioration					27	Doors - door hardware				
10	Accessory Struct – Paint/Deterior					28	Sprinkler/Fire Alarm				
11	Roof					29	Hallways – Lighting, etc				
12	Structural Foundation					30	Walls, Ceilings, Floor				
						31	Extermination				
<b>INTERIOR - KITCHEN</b>						<b>ELECTRICAL</b>					
13	Plumbing - Sink, Faucets, etc					32	Electrical System Adequate				
						33	Outlets Properly Wired				
						34	Extension Cord Use				
						35	Elevator Y N				
						36	Switched Light/Outlet				
<b>INTERIOR - BATHROOM</b>											
14	GFCI										
15	Window/Exhaust Vent Fan					<b>PLUMBING and MECHANICAL</b>					
16	Plumbing Fixtures Working					37	Furnace/Water Htr Bedroom				
						38	Water Supply Lines				
						39	Drain Lines – Venting				
17	Closet Light					40	Shut off Valves – Gas				
18	Smoke Alarm - interconnect										
<b>ADDITIONAL ITEMS</b>											
41	Electrical Panel:	Fuse	Breaker	No Unsafe Openings	Labeled						
42	Sump Pump:	Sanitary	Storm								
43	Water Heater:	Clearance: Y N	Approved: Y N	Relief Valve	Venting						
44	Egress Window:	Comply: Y N	Ht Floor:	Length:	Width:						
45	Window Wells:	Comply Y N	Length:	Width:	Total Sq Ft	Ladder: Y N					

**\*\*Note – Items checked will be addressed in subsequent letter.**

**\*\*\*Please see reverse for rental acknowledgements and inspection notes \*\*\*\*\***

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Inspector: \_\_\_\_\_

Date: \_\_\_\_\_

**City of Decorah Residential Rental Property Rental Permit Acknowledgement:**

As landlord or an agent of the landlord, I acknowledge with my signature that I am aware of or have received a copy of the provisions and requirements of Ordinance 1144 and that it is my responsibility to maintain this rental property in full compliance with all of the provisions of the City of Decorah’s Rental Housing Permit Ordinance (Chapter 5.28). Applicant acknowledges that he/she is aware of the limit to four persons unrelated by “blood, marriage or adoption” that may reside within a dwelling unit. Furthermore, the applicant acknowledges that no such violation of this code limitation presently exists. Applicant also recognizes that any violations of this requirement may result in the denial or revocation of the Rental Permit.

The applicant acknowledges with this application his/her permission is given to have the subject property inspected in accordance with the provisions under Section 5.28.080 of the City Code.

As the inspections will be conducted by a member of the Decorah Fire Department, the applicant is advised that the Fire Department personnel may be taking additional notes as a part of their familiarization program. The purpose of this is to better acquaint Firefighters with the layout and significant features of a structure in the interests of the occupants’ safety and the safety of the Firefighters.



Snap here to link to  
Decorah’s City Code