

**Decorah Airport Commission  
Meeting Minutes  
Airport Lounge**

**October 15, 2014 – 4:00pm**

- 1) **Roll Call**  
Attending: David Bakken, Joe Grimstad, Brett Willie and Keith Fabian.  
Absent: Nina Taylor.  
Staff present: Mike Connell and Chad Bird  
Also: Bill Grabe and Joe Roenfeldt
  
- 2) **Consider approval of claims**  
Bakken moved and Grimstad seconded a motion to approve the claims as presented.  
Ayes – unanimous. Motion carried.
  - a) Gary's Tire
  
- 3) **Consider approval of minutes**  
Bakken moved and Fabian seconded approval of minutes from the September 10, 2014 regular meeting.  
Ayes – unanimous. Motion carried.
  
- 4) **Discussion about hangars**  
There was ongoing discussion about hangars and possible funding sources. Through some research and discussion it was noted that hangars could be constructed in the \$30,000 - \$150,000 range depending on design and contractors involved.  
  
Fabian moved and Bakken seconded a motion to bring in Lars Jensen, a noted aviation expert to discuss marketing, tourism and hangars. Grimstad noted that Mr. Jensen asked for travel expense reimbursement to an amount not to exceed \$400.00.  
Ayes – unanimous. Motion carried.  
  
It was hoped that Mr. Jensen could attend the November 12 regular meeting to discuss these issues with the commission.
  
- 5) **Discussion on upcoming projects and grant awards**  
There was some ongoing discussion about the Hwy 9 Utility Project and how it is coming along and its impacts on the projects lined up at the airport facility. Bird said he did not have any more information about possible utility work and construction schedule.  
  
There was a review of the fuel tank project and that it had already received one extension from the FAA.
  
- 6) **Discussion and possible action on abandoned aircraft**  
The commission agreed to instruct City Attorney Rick Zahasky to draft a letter to send to the owner of the abandoned aircraft requesting removal of the aircraft in an agreed upon time.
  
- 7) **Airport Manager's Report**  
No report

Airport Commission  
October 15, 2014 - minutes  
Page two

- 8) Other business
  - a) Bird reviewed the upcoming budget with the commission and asked they begin to think about budget requests.

There being no other business, the meeting was adjourned at 5:15pm  
Submitted by:

A handwritten signature in blue ink, appearing to read "Chad Bird", enclosed within a circular scribble.

Chad Bird  
City Manager