

City of Decorah
Planning and Zoning Commission
October 13, 2014 – 7:00pm

Meeting Minutes

Members present included: Benji Nichols, Stan Moellers, Barbara Massman and Lynne Sootheran. Others present included representatives from Fairway Sign Company.

Absent: Commission members Brian Cook and Jarrad Walter. Also City Manager Chad Bird.

Approval of the minutes from the August 11, 2014 meeting

Motion by Moellers and seconded by Nichols to approve the minutes from the September 8, 2014 meeting.

Roll call vote: Unanimous, motion passed.

Consider C-3 Commercial Design Review re: 110 Washington Street

a. Yoga Room – new sign

Nichols noted the sign request and stated that it is the fourth sign as designed in this location on Washington Street.

Motion by Moellers and seconded by Massman to approve the C-3 Review for the sign at 110 Washington Street.

Roll call vote: Unanimous, motion passed.

Consider C-3 Commercial Design Review re: 404 West Water Street

a. Beyond the Bar Bakery – new sign

Nichols noted the sign request and reminded the commission that, although the sign had been prematurely installed ahead of approval, the commission must still determine its appropriateness in the District. There was also discussion by the commission to reiterate with sign vendors that no signs shall be installed ahead of the proper approvals. Nichols noted this would be communicated to Bird.

Motion by Sootheran and seconded by Nichols to approve the C-3 Review for the sign at 404 West Water Street.

Roll call vote: Unanimous, motion passed.

Consider C-3 Commercial Design Review re: 104 East Water Street

a. Agora Arts – new sign

Nichols noted the sign request and stated that this sign will resemble the one recently approved for the restaurant in the Hotel Winneshiek. There was discussion regarding a requirement that the sign only be lighted between the hours of 7:00am and 9:00pm.

Motion by Massman and seconded by Sootheran to approve the C-3 Review for the sign at 104 East Water Street with the stipulation that it only be lighted between the hours of 7:00am and 9:00pm.

Roll call vote: Unanimous, motion passed.

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Discussion on zoning code amendments

Due to the size of the packet of materials and information to review, the commission decided to defer further discussion to a special work session at a later date.

Other business

There being no other business, the meeting was adjourned at 7:45pm

Respectfully submitted,

Lynne Sootheran

Lynne Sootheran
Planning & Zoning Commission