

**Decorah Airport Commission
Meeting Minutes
Airport Lounge**

October 12, 2016 – 4:00pm

1) Roll Call

Attending: Keith Fabien, Joe Grimstad, Russell Norris and Brett Willie. Absent: David Bakken
Staff present: Mike Connell. Mike Bearden from Clapsaddle Garber was also present.

2) Consider approval of claims

a) Carquest air grease gun \$99.99

Grimstad moved and Fabien seconded a motion to approve the claims as presented.
Ayes – unanimous. Motion carried.

3) Consider approval of minutes

Fabien moved and Grimstad seconded approval of minutes from the September 12, 2016 regular meeting.
Ayes – unanimous. Motion carried.

4) Discussion regarding ongoing projects and scheduling

a) Project discussion; 7-stall hangar / roof-top solar projects
There was discussion regarding the final punch list items on the hangar projects. Generally the commission is pleased with the work. There is an issue with the seals on the lower portion of the doors and work continues to remedy the situation.

Bearden and Connell noted that the concrete joint sealant on the seven stall hangar apron may be an issue and it was decided to wait until spring to make a final determination on that one item.

Bearden otherwise recommends close-out of the project.

Norris moved and Grimstad seconded a motion to accept the project and accept close-out pending the above mentioned items.
Ayes – unanimous. Motion carried.

There was a brief conversation about the doors on the 3-stall hangar and all noted that repairs seemed to be working. Connell noted he would stay on top of future issues.

5) Discussion regarding corporate hangar options

There was general conversation regarding this issues as it is apparent Gundersen Hospital is interested in basing aircraft in Decorah. There was conversation about meeting with the Gunderson staff and continuing the conversation. The commission noted interest in discussions about building or facilitating a corporate hangar build.

6) Discussion and possible action on FAA required storm water permit

a) DEH NPDES Permit #1

Bearden reviewed a professional services agreement to provide NPDES permitting for storm water per EPA and DNR regulations. The agreement is a not to exceed \$3,800 agreement plus the cost of the permit of \$75 to the Iowa DNR.

Fabien moved and Norris seconded a motion to recommend approval of a professional services agreement for the NPDES permit application with CGA.
Ayes – unanimous. Motion carried.

7) Report from commission member Joe Grimstad

Commission member Grimstad submitted his resignation from the commission citing family and professional demands that take away from his ability to effectively serve the commission and the city in the manner he would like.

Grimstad encouraged the commission to keep working hard and to continue to be strong advocates for the airport and for Decorah. He praised their work over the past several years.

The commission expressed their appreciation for Grimstad's service over the years and thanked him for the support.

8) Airport Manager's Report

Connell noted that Decorah is in the running to be selected as a site in the annual Air Race Classic and all women's air race across the country. Bird offered to assist in writing letters of support to the organizers promoting Decorah. He also noted that he would work with the Chamber and Tourism offices to assist.

9) Other business

In other business, Connell and Fabien asked about the lease on the lounge and whether it should be continued. Norris suggested placing the item on the agenda for the November meeting to discuss.

10) Adjourn

There being no other business, the meeting was adjourned at 5:28pm

Submitted by:



Chad Bird
City Manager