

City of Decorah
Planning and Zoning Commission
July 11, 2016 – 7:00pm

Meeting Minutes

Members present included: Barbara Massman, Jarrad Walter, Stan Moellers and Nathan Thompson. Absent: Brian Cook, Benji Nichols and Llew Jenkins

Others present: Zoning Administrator / City Manager Chad Bird.

Consider approval of minutes from the June 13, 2016 regular meeting

Motion by Massman and seconded by Walter to approve the minutes from the June 13, 2016 regular meeting.

Roll call vote: Unanimous, motion passed.

Consider preliminary and final re-plat of Scenic View Estates; eighth and sixth additions

Bird reviewed the plat with the board and noted that Steve Downing and the adjoining property owners have submitted a re-plat of this eighth and sixth subdivision as noted in the plat of survey.

Bird explained the purpose of the plat change is to expand the existing 20 foot wide and 30 foot wide utility easements as noted. The purpose of the expansion is to accommodate utilities already installed. The expansion is up to 20 addition feet or as needed.

Motion by Walter and seconded by Thompson to recommend approval of the preliminary and final re-plat of Scenic View Estates; eighth and sixth additions as presented.

Roll call vote: Unanimous, motion passed.

Consider preliminary and final re-plat of Scenic View Estates; ninth addition

Bird reviewed the plat with the board and noted that Steve Downing and the affected property owners have submitted a re-plat of this ninth subdivision as noted in the plat of survey.

Bird explained the purpose of the plat change is to eliminate the originally platted easements. The property owner owns both lots and wishes to build a single family residential structure across the lots. The easement must be vacated to accommodate this. There are no known utilities in the easement.

Massman asked about future utility worked and if expansion or improvements would be hampered by this action. Bird noted he did not believe so as there were other easements around the property to adequately cover improvements.

Motion by Massman and seconded by Walter to recommend approval of the preliminary and final re-plat of Scenic View Estates; ninth addition as presented.

Roll call vote: Unanimous, motion passed.

Other business

Discussion on review and update of city's 2012 comprehensive plan

Bird advised the commission that the city's comprehensive plan is closing in on five years of age. He recommended that it is appropriate for the commission to consider a review of the document to ensure it still meets the needs of the community. He suggested minor adjustments or changes would be possible with a final formal recommendation to the council.

Bird noted staff recommends the commission consider reviewing one or two chapters per month during regular meeting times. The commission believed that would work and directed Bird to provide them each with a printed copy of the comprehensive plan for review.

The commission agreed to review one or two chapters per month beginning in September.

The commission agreed to skip an August meeting due to travel and vacations. The next meeting was set for September.

There being no other business, the meeting was adjourned at 7:17pm

Respectfully submitted,



Chad A. Bird
City Manager
Zoning Administrator