

City of Decorah
Planning and Zoning Commission
January 12, 2015 – 7:00pm

Meeting Minutes

Members present included: Brian Cook, Jarrad Walter, Barbara Massman and Stan Moellers.

Others present: Zoning Administrator / City Manager Chad Bird.

Absent: Lynne Sootheran and Benji Nichols

Approval of the minutes from the December 8, 2014 regular meeting.

Motion by Walter and seconded by Massman to approve the minutes from the December 8, 2014 regular meeting.

Roll call vote: Unanimous, motion passed.

Consider C-3 Commercial Design Review re: 201 West Water Street

a. Donlon Pharmacy – new sign

Matthew Maker was present to review his application for signs on the building at this address. Maker is proposing a large blade sign for the pharmacy and a fascia sign for the gift and toy store. Bird noted the gift and toy sign meets all the code requirements. He also noted that the blade sign for the pharmacy has received a variance from the Board of Adjustment for the width extending from the front / fascia of the building.

There was general discussion about the signs and Walter and Massman expressed concern about the 44inch proposed sign and the variance granted by the Board of Adjustment.

Maker noted the sign is proposed to be black with white lettering. The commission also approved a dark green sign with cream colored lettering depending on the designer's preferences. The commission was alright with this provision. The commission also noted that if the sign is lit, it shall not be lit passed 9:00pm.

Motion by Moellers and seconded by Cook to recommend approval of a C-3 Design Review for signs for Donlon Pharmacy with notation that the signs shall not be lighted past 9:00pm.

Roll call vote: Unanimous, motion passed.

Other business

In other business, Cook asked about the historical signs being installed around the community. Bird noted that historical signs are exempt from sign regulations noting that they are a permitted sign under the zoning code.

*Planning & Zoning Commission
January 12, 2015
Page two*

Cook also asked about a program from Luther College regarding possible pole installations. Bird said he had not heard any more information about the program.

There being no other business, the meeting was adjourned at 7:26pm

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Chad A. Bird".

Chad A. Bird
City Manager
Zoning Administrator