

City of Decorah
Planning and Zoning Commission
January 11, 2016 – 7:00pm

Meeting Minutes

Members present included: Benji Nichols, Stan Moellers, Brian Cook, Lynne Sootheran and Llew Jenkins.

Absent: Jarrad Walter, Barbara Massman

Others present: Zoning Administrator / City Manager Chad Bird.

Consider officers of the commission; chair and vice-chair

Sotheran nominated Nichols for Chair and Moellers nominated Cook as Vice-Chair of the commission. In a vote of affirmation, the commission unanimously appointed Nichols and Cook to the positions of chair and vice-chair respectively.

Consider approval of minutes from the December 14, 2015 regular meeting

Motion by Nichols and seconded by Cook to approve the minutes from the December 14, 2015 regular meeting.

Roll call vote: Unanimous, motion passed.

Due to the weather and some guest's travel, Nichols and the commission agreed to re-order some of the agenda items.

Consider C-3 Commercial Design Review re: 209 East Water Street: Nordic Chiropractic, for lighted sign

Bird noted the owner / applicant is seeking to replace the KPVL radio sign with one of her own for Nordic Chiropractic. The sign is to be the same size and shape as the existing frame will allow. There was some discussion as to whether it would be lite or not. Bird noted the existing sign mounting frame would be used and that it included electrical hardware but he noted it had not functioned for many years. He was unsure whether the new owner would try to repair the old hardware.

Motion by Jenkins and seconded by Sootheran to approve the C-3 sign application for Nordic Chiropractic at 209 East Water Street.

Roll call vote: Unanimous, motion passed.

Consider C-3 Commercial Design Review re: 115 Winnebago Street: The Hairloom, for blade sign and fascia sign

Bird noted that there are three signs for this new business location; a blade sign, a fascia sign and an exterior / awning sign. He commented that all of the proposed signs meet the zoning codes. Illustrations attached. Cook asked about the height requirements for a blade sign. Bird noted that they must be 8 feet above the sidewalk.

Motion by Cook and seconded by Moellers to approve the C-3 sign application for Hairloom at 115 Winnebago Street.

Roll call vote: Unanimous, motion passed.

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Public hearing on rezoning of property; East Water Street M-2 Limited Industrial District,
January 11, 2016 at 7:15pm

Nichols opened the public hearing and stated that this is the time and place for public comment on the matter of rezoning the property commonly known as 702 East Water Street.

Bird noted that there were no written or verbal comments received at City Hall regarding the matter.

Nichols noted that the proposed rezoning is to consider rezoning said property from M-2 Limited Industrial to R-3 Multi-Family Residential.

There were no comments.

Nichols closed the public hearing.

Consider a request for rezoning of properties from M-2 to R-3; 702 East Water Street

There were no comments or further discussion on this matter.

**Motion by Cook and seconded by Jenkins to approve the rezoning of property at 702 East Water Street from M-2 Limited Industrial to R-3 Multi-Family Residential.
Roll call vote: Unanimous, motion passed.**

Consider C-3 Commercial Design Review re: 111 East Water Street, Revelations – awning design

Bird reviewed this application and noted that it is a resubmittal. He also discussed the variance application originally submitted to the Board of Adjustment for this sign, which was denied. He noted the applicant is moving forward with the application and intends to remain compliant with the awning and sign regulations in C-3.

**Motion by Moellers and seconded by Cook to approve the C-3 sign application for Revelations at 111 East Water Street.
Roll call vote: Unanimous, motion passed.**

Other business

There being no other business, the meeting was adjourned at 7:18pm

Respectfully submitted,



Chad A. Bird
City Manager
Zoning Administrator