

**Decorah Airport Commission  
Meeting Minutes  
Airport Lounge**

**February 10, 2016 – 4:00pm**

1) **Roll Call**

Attending: Russell Norris, Joe Grimstad, David Bakken and Brett Willie. Absent: Keith Fabien  
Staff present: Mike Connell and Chad Bird. Joe Roenfeldt from Clapsaddle Garber was also present.  
Norris arrived approximately 30 minutes into the meeting

2) **Consider approval of claims**

- a) Carquest fuses and hoses \$16.44
- b) Decorah Electric pole lamp and flood light \$589.76

Bakken moved and Grimstad seconded a motion to approve the claims as presented.  
Ayes – unanimous. Motion carried.

3) **Consider approval of minutes**

Grimstad moved and Bakken seconded approval of minutes from the January 13, 2016 regular meeting.  
Ayes – unanimous. Motion carried.

4) **Discussion regarding ongoing projects and scheduling**

Roefeldt reviewed several of the upcoming projects with the commission. He started with the recent inspection of the new 3-stall hangars and noted that there is a very short punch list and then some grading and seeding which will be completed in the spring. He noted that the project is otherwise completed.

Regarding the driveway and fencing improvements; Roefeldt reviewed the final plans and specifications with the commission for fencing layout and design. Roefeldt noted the bids would be due and open on March 29<sup>th</sup>.

With the proposed 7-stall hangar project, Roefeldt reviewed several options with the commission and there was general discussion about base bids and alternate bids. There was also discussion regarding storm water and the ½ stalls on the ends of the T hangar project. It is anticipated the project may be bid in May of 2016.

5) **Airport Farm Land Bids Update**

Bird noted that Michael Serland was the successful bidder on the land, bidding \$247.50 per acre for 3 years. He distributed a full bid sheet to the commission.

6) **Airport Manager's Report**

Connell introduced Pete Marsa who discussed onsite private hangar ownership. There was general conversation regarding how private hangars may be built on airport land and lease / purchase agreements.

The commission thanked Mr. Marsa for his time and agreed to continue discussions.

7) **Other business**

There being no other business, the meeting was adjourned at 5:28pm

Submitted by:



Chad Bird  
City Manager