

**Decorah Airport Commission  
Meeting Minutes  
Airport Lounge**

**December 9, 2013 – 7:00am**

- 1) Roll Call  
Attending: David Bakken, Cy Nelson, Brett Willie, and Nina Taylor. Absent: Joe Grimstad.  
Staff present: Mike Connell and Chad Bird.
- 2) Consider approval of claims  
Willie moved and Nelson seconded a motion to approve claims as presented.  
Ayes – unanimous. Motion carried
- 3) Consider approval of minutes  
Taylor moved and Nelson seconded approval of minutes November 11, 2013 meeting.  
Ayes – unanimous. Motion carried.
- 4) Discussion and possible action on budgets, finances and service fees  
There was general discussion regarding the various fees for service, rents charged for hangars and the budget in general. The Commission agreed that hangars fees should be addressed and they supported an increase in rental amounts. They asked Bird and Connell to determine a comparable survey and the commission would make a recommendation at the next meeting. The commission also had some general questions about the budget and asked Bird to research the issues and report back.
- 5) Discussion on possible land acquisition  
There was ongoing discussion related to this matter and the commission instructed Bird to consider obtaining an appraisal of the land in question. Bird said he would review the FAA land acquisition information and proceed as directed.
- 6) Airport Manager's Report  
Connell noted he had recently replaced all the lamps in the light beacon and outdoor lighting around the facility.
- 7) Other business  
There was general discussion about the make-up of the commission and appointments to the commission.

There being no other business, the meeting was adjourned at 8:07am

Submitted by:



Chad Bird  
City Manager