

City of Decorah
Planning and Zoning Commission
August 10, 2015 – 7:00pm

Meeting Minutes

Members present included: Benji Nichols, via speaker phone, Lynne Sootheran, Barbara Massman and Llew Jenkins.

Absent: Brian Cook, Stan Moellers and Jarrad Walter.

Others present: Zoning Administrator / City Manager Chad Bird.

Consider approval of minutes from the July 13, 2015 regular meeting

Motion by Massman and seconded by Jenkins to approve the minutes from the July 13, 2015 regular meeting.

Roll call vote: Unanimous, motion passed.

Consider C-3 Commercial Design Review re: 418 West Water Street, Northeast Iowa Montessori School – façade paint and mural

Bird noted the application is for repainting the front and rear facades of the building, adding a window in the rear of the building, adding mosaic design to the lower 1/3 of the front of the building and installing a Little Free Library on the west side of the building all as outlined in the application.

There were general questions and little discussion about the application with general agreement the improvements would be welcomed.

Motion by Jenkins and seconded by Massman to recommend approval of a C-3 façade application for 418 West Water Street for Northeast Iowa Montessori School.

Roll call vote: Unanimous, motion passed.

Discussion and possible action on a Resolution for final plat – Decorah Business Park Second Subdivision (Lots 5 – 16)

Bird outlined the final plat comments for this subdivision addition. He noted that there were few changes from the preliminary plat the commission approved in May. He outlined discussion points regarding sidewalks and walk trails. The commission noted they would like to see a walking system in the park and Massman noted she would like to see it included on the final plat drawing.

There was brief conversation about storm water management issues and Bird noted that before any development occurs, the Commission would see site plans during the review process. He also noted that City Engineer Lindsay Erdman made notations about storm water in his comments as well.

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Sootheran commented specifically about what storm water provisions might be applicable in the business park, there was general comment about best practices.

Motion by Massman and seconded by Sootheran to recommend approval of the Decorah Business Park Second Subdivision contingent upon some type of sidewalk plan or walking trail to be constructed upon completion of full park build out.

Roll call vote: Unanimous, motion passed.

Other business

There being no other business, the meeting was adjourned at 7:38pm

Respectfully submitted,



Chad A. Bird
City Manager
Zoning Administrator