

Decorah Airport Commission  
Meeting Minutes  
Airport Lounge

April 8, 2013 – 7:00am

- 1) Roll Call  
Attending: Brett Willie, Nina Taylor, Joe Grimstad, David Bakken, and Cy Nelson.  
Staff present: Mike Connell and Chad Bird. Also present: Bill Grabe from Clapsaddle and Garber
- 2) Consider approval of claims  
Nelson moved and Willie seconded a motion to approve claims from the previous month.  
Ayes – unanimous. Motion carried.
- 3) Consider approval of minutes  
Grimstad moved and Willie seconded approval of minutes of the January 14, 2013 meeting minutes. There were no quorums present for the February and March meetings therefore no official minutes kept.  
Ayes – unanimous. Motion carried.
- 4) Discussion on hangars and CIP  
There was general discussion about the need for additional hangars at the airport, especially corporate hangars. Connell spoke of the aircraft waiting list and the need for additional space and there was ongoing conversation of the need for corporate hangars. Bill Grabe led the conversation into the next agenda item by describing the State DOT grants and process.
- 5) Discussion and possible action on various grant applications  
Grabe outlined work he has completed regarding three separate applications which the Commission may wish to consider submitting. There was discussion about the process for submitting grants and some discussion on funding. The grants are generally 85% funded by the state and 15% local match required. Grabe has prepared three grants; T-hangars, above ground fuel storage, and corporate hangars. Grabe noted that funding should be in place before the grant applications are sent to the state.  
  
Willie moved and Taylor second a motion to recommend submitting the grant applications with the following funding priority placed on each project, 1) corporate hangars, 2) fuel tanks, 3) T-hangars.  
Ayes – unanimous. Motion carried.
- 6) Airport Manager's Report  
Bird reported that the trees had been cut and removed in the height restriction area. No other reports.

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7) Other business

There was some discussion about attending the state aviation conference. Connell indicated he may try to attend.

The Commission set April 23 at 4:00pm as the date and time for a special meeting to discuss the state DOT grants.

There being no other business, the meeting was adjourned at 8:22am

Submitted by:



Chad Bird  
City Manager